APPLICATION FOR WATER/SEWER SERVICE
DEKALB COUNTY FINANCE – TREASURY AND ACCOUNTING SERVICES
1300 COMMERCE DRIVE, ANNEX
DECATUR, GA 30030

_____ _____
(PLEASE PRINT) **LAST NAME FIRST NAME MI** **NEW ACCOUNT NUMBER**

_____ _____ _____
SERVICE ADDRESS **BILLING ADDRESS (IF DIFFERENT)** **CLOSING DATE/BEGINNING LEASE DATE**

_____ _____ _____ **OWNER** _____**MNGMNT CO**
CITY, STATE, ZIP CODE **CITY, STATE, ZIP CODE** _____**RENTER**

In consideration for receiving water and/or sewer service from DeKalb County, Georgia, at the above location, I hereby acknowledge responsibility for payment of service billings. A non-refundable application fee of twenty dollars ($20) will be added to the first bill, and account is subject to interruption without notice if not paid by due date.
A copy of the settlement statement (owner) or a copy of the lease agreement (tenant) and a picture identification is required to establish a Dekalb County Water/Sewer account.

DeKalb County may disconnect service if payment in full is not received by the due date indicated on the bill. The total outstanding balance must be paid for service to be restored. If service is interrupted due to non-payment, a twenty-dollar ($20.00) "turn off" fee will be billed to the account as well as a twenty dollar ($20.00) "turn on" fee when service is restored.

A twenty-five dollar ($25.00) fee will be charged for each dishonored check. If two dishonored checks are received within a twelve-month period, only cash, money order or certified check will be accepted for payment of services for the following twelve months.

Residential water accounts are billed on a bi-monthly basis (every two months), and payment by the indicated due date is required to prevent interruption of service. You may pay your water bills online at: www.co.dekalb.ga.us .

If you have a question regarding your bill, or need to discuss payment of your account, please call our Customer Service phone number, **(404) 378-4475** between the hours of 8:30 a.m. and 5:00 p.m., Monday through Friday with the exception of legal holidays. Our fax number **is (404) 687-3504**.

In consideration for having water service initiated/restored at the above address, I agree to ensure that all water service facilities (sinks, tubs, faucets/inside and outside, etc.) are turned off, or that someone will be on the property to check for leakage. I understand that DeKalb County is not responsible for water damage to this property or its contents. **If you are establishing new service and the water is off, it may take up to 5 business days from processing of the completed application (along with the submitted required documentation) to have service restored.** If your house or building was constructed before 1993, you must submit a Certificate of Compliance certifying that all pre-1993 plumbing fixtures have been replaced with low flow water efficient fixtures (exemptions apply).

_____ _____ _____
SIGNATURE **DATE** **DRIVERS LICENSE** **PREVIOUS ADDRESS**

_____/_____ _____ **LEAVE ON AT PREVIOUS LOCATION**
HOME TELEPHONE **WORK TELEPHONE** **SOCIAL SECURITY /TAX ID #** **YES**_____ **NO, PLEASE DISCONNECT ON** _____

*****APPLICATION WILL NOT BE PROCESSED WITHOUT ATTACHED PAPERWORK*****